



Meet Ofsted Requirements for your Website

A Checklist for
Schools
2016/17

In September 2016 the Department of Education released the latest in a set of guidelines about what information you have to publish. We've put together this quick, easy list to help you check if everything is up to date.

School contact details

Your school's website must include the following contact information:

- 1. Your school's name.
- 2. Your School's postal address
- 3. Your school's telephone number.
- 4. The name of the member of staff who deals with queries from parents and other members of the public.

Admission arrangements

- You must do one of the following:*

Foundation schools and voluntary-controlled schools

1. If the school's governing body decides your admissions, you must publish your school's admission arrangements each year and keep them up for the whole school year.

You must explain:

- how you'll consider applications for every age group
- what parents should do if they want to apply for their child to attend your school
- your arrangements for selecting the pupils who apply
- your 'over-subscription criteria' (how you offer places if there are more applicants than places)
- how parents can find out about your school's admission arrangements through your local authority

Community schools and voluntary-controlled schools

2. If the local authority decides your admissions, write that parents should contact the local authority to find out about your admission arrangements.

Ofsted reports

- You must do one of the following:*

1. Publish a copy of your school's most recent Ofsted report.

2. Publish a link to the webpage where users can find your school's most recent Ofsted report.

Exam and assessment results

Key stage 2 (KS2) results

You must publish the percentage of key stage 2 pupils who achieved:

- 1. The expected standard or above in reading, writing and maths
- 2. Average progress in reading, writing and maths
- 3. An average 'scaled score' in reading and maths
- 4. A high level of attainment in reading, writing and maths

Key stage 4 (KS4) results (Read guidance on Progress 8 and Attainment 8)

You must publish the following details from your school's most recent key stage 4 results:

- 1. Progress 8 score
- 2. Attainment 8 score
- 3. Percentage of pupils who got a good pass in English and maths
- 4. Percentage of pupils achieving the English Baccalaureate combination of subjects (this means pupils who got a GCSE grade C or above in English, maths, 2 sciences, a language, and history or geography)
- 5. Student 'destinations' (the percentage of students who continue in education or training, or move on to employment at the end of 16 to 19 study)

16 to 19 (key stage 5) results. Academies, free schools and colleges (Read more guidance about 16 to 19 accountability measures.)

From March 2017, you must publish:

- 1. The progress students have made in English and maths
- 2. The progress students have made compared with students across England
- 3. The average grade that students in your college get at 16 to 19 study (key stage 5)
- 4. Student 'retention' (the percentage of students who get to the end of their study programme)
- 5. Student 'destinations' (the percentage of students who continue in education or training, or move on to employment at the end of 16 to 19 study).

Performance tables

- 1. You must include a link to the School and College Performance Tables Service.

Curriculum

You must publish the following information about your school's curriculum:

- 1. The content of the curriculum your school follows in each academic year for every subject.
- 2. The names of any phonics or reading schemes you are using in KS1.
- 3. A list of the courses available to pupils at KS4, including GCSEs.
- 4. How parents or other members of the public can find out more about the curriculum your school is following.

Behaviour policy

- 1. You should publish details of your school's behaviour policy. The policy must comply with section 89 of the Education and Inspections Act 2006.

Advice on developing and publishing your school's behaviour policy is available.

School complaints procedure

- 1. You must publish details of your school's complaints procedure, which must comply with Section 29 of the Education Act 2002.

Pupil premium

- 1. You must publish a strategy for the school's use of the pupil premium. You no longer have to publish a 'pupil premium statement'.

For the current academic year

You must include:

- 1. Your school's pupil premium grant allocation amount
- 2. A summary of the main barriers to educational achievement faced by eligible pupils at the school
- 3. How you'll spend the pupil premium to address those barriers and the reasons for that approach
- 4. How you'll measure the impact of the pupil premium
- 5. The date of the next review of the school's pupil premium strategy

For the previous academic year

You must include:

- 1. How you spent the pupil premium allocation
- 2. The impact of the expenditure on eligible and other pupils

Pupil premium funding is allocated for each financial year, but the information you publish online should refer to the academic year, as this is how parents understand the school system. As you won't know allocations for the end of the academic year (April to July), you should report on the funding up to the end of the financial year and update it when you have all the figures. The Teaching Schools Council has published templates to support schools in presenting their pupil premium strategies. Use of the templates is voluntary.

Year 7 literacy and numeracy catch-up premium

If your school receives year 7 literacy and numeracy catch-up premium funding, you must publish details of how your school spends this funding and the effect this has had on the attainment of the pupils who attract it.

You must include the following:

- 1. Your year 7 literacy and numeracy catch-up premium allocation for the current academic year.
- 2. Details of how you intend to spend your allocation.
- 3. Details of how you spent your previous academic year's allocation.
- 4. How it made a difference to the attainment of the pupils who attract the funding.

PE and sport premium for primary schools

If your school receives PE and sport premium funding, you must publish details of how your school spends this funding and the effect it has had on pupils' PE and sport participation and attainment.

You must include the following:

- 1. Your PE and sport premium allocation for the current academic year.
- 2. Details of how you intend to spend your allocation.
- 3. Details of how you spent your previous academic year's allocation.
- 4. How it made a difference to the PE and sport participation and attainment of the pupils who attract the funding.

Special educational needs (SEN) report

You must publish a report on the school's policy for pupils with SEN. The report must comply with:

- 1. Section 69(2) of the Children and Families Act 2014
- 2. Regulation 51 and schedule 1 of the Special Educational Needs and Disability Regulations 2014

You can find details of what to include in schedule 1 of the Special Educational Needs and Disability Regulations 2014, and section 6 of the Special educational needs and disability code of practice: 0 to 25 years.

- 3. You must also publish the accessibility plan you've prepared in compliance with paragraph 3 of schedule 10 of the Equality Act 2010.

Governors' information and duties

You must publish information about your school's governors, including details of each governor's:

- 1. Business interests
- 2. Financial interests
- 3. Governance roles in other schools
- 4. The structure and responsibilities of the governing body and committees

Read more advice on publishing information about your school's governors.

Charging and remissions policies

You must publish your school's charging and 'remissions' policies (this means when you cancel fees). The policies must include details of:

- 1. The activities or cases for which your school will charge pupils' parents.
- 2. The circumstances where your school will make an exception on a payment you would normally expect to receive under your charging policy.

Values and ethos

- 1. Your website should include a statement of your school's ethos and values.

Governor disclosure and interests

A dedicated page showing information on each of your school's governors, including:

- 1. Name.
- 2. Category of governor.
- 3. Which body appoints them.
- 4. Their term of office.
- 5. The names of any committees they serve on.
- 6. Details of any positions of responsibility such as chair/vice-chair etc.
- 7. Whether they have voting rights on their committees.

Additionally, the following information is required in the interests of disclosure:

- 1. Relevant business / financial interests of governors.
- 2. Details of any other educational establishments (if any) they govern.
- 3. The relationships between governors and members of the school, including spouses, partners and relatives.
- 4. The structure and responsibilities of the governing body and committees.

Requests for copies

- If a parent requests a paper copy of the information on your school's website, you must provide this free of charge.

Desirable Information

These aren't required by Ofsted, but they help make your site easier to use and can tip the balance in your site being rated as Outstanding.

- 1. Your Twitter feed.
- 2. Any after school clubs and extracurricular activities.
- 3. A uniform list, with contact details for local suppliers (and downloadable order form).
- 4. Downloadable permission slips for school trips.
- 5. A homework timetable, with handing in dates.
- 6. Secure area for Governors, with all policies and their review cycle, SDP, committee and GB minutes, links to Modern Governor or GEL eLearning logins, LA Governor Services.
- 7. NGA, training courses and contact details for the GB.
- 8. Spellings lists.
- 9. Information about the PTA or Parents Forum.
- 10. Gallery of children's work (perhaps on class pages).
- 11. Links to Local Authority Schools website, Direct.Gov Schools and the DfE home page.
- 12. The current week's lunch menu.
- 13. A feedback page for parents.
- 14. General guidance on showing children's photographs on the website.
- 15. FAQ page.
- 16. News feeds.
- 17. Your approach to the teaching of reading, including whether reading is taught through systematic synthetic phonics.

About Webanywhere

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For more information on Webanywhere or to get the latest education news, advice and tips via email, please get in touch.

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